

Occupation Overview

Emsi Q1 2017 Data Set

April 2017

Western Technical College



400 Seventh Street
La Crosse, Wisconsin 54601
608.785.9200

Parameters

Occupations

Code	Description
43-3021	Billing and Posting Clerks
43-4071	File Clerks
43-4171	Receptionists and Information Clerks
43-6013	Medical Secretaries
43-9021	Data Entry Keyers
43-9022	Word Processors and Typists
43-9041	Insurance Claims and Policy Processing Clerks
43-9061	Office Clerks, General
43-9071	Office Machine Operators, Except Computer

Regions

Code	Description
55011	Buffalo County, WI
55023	Crawford County, WI
55053	Jackson County, WI
55057	Juneau County, WI
55063	La Crosse County, WI
55081	Monroe County, WI
55121	Trempealeau County, WI
55123	Vernon County, WI

Timeframe

2018 - 2022

Datarun

2017.1 – Employees

Health Office Assistant Certificate 2017 (AED) in Western Technical College District

SOC	Description	2018 Jobs	2022 Jobs	2018 - 2022 Change	2018 - 2022 % Change	2018 - 2022 Openings	Annual Openings	Median Hourly Earnings
43-3021	Billing and Posting Clerks	311	335	24	8%	51	13	\$15.25
43-4071	File Clerks	79	79	0	0%	<10	Insf. Data	\$13.26
43-4171	Receptionists and Information Clerks	718	748	30	4%	113	28	\$11.74
43-6013	Medical Secretaries	663	698	35	5%	65	16	\$15.64
43-9021	Data Entry Keyers	126	128	2	2%	<10	Insf. Data	\$12.97
43-9022	Word Processors and Typists	42	41	(1)	(2%)	<10	Insf. Data	\$17.47
43-9041	Insurance Claims and Policy Processing Clerks	570	590	20	4%	80	20	\$14.77
43-9061	Office Clerks, General	4,503	4,561	58	1%	466	117	\$14.29
43-9071	Office Machine Operators, Except Computer	61	60	(1)	(2%)	<10	Insf. Data	\$13.98
		7,073	7,241	168	2%	799	200	\$14.22

Occupation Summary for Health Office Assistant Certificate 2017 (AED)

6,902 Jobs (2016) 12% above National average	2.4% % Change (2018-2022) Nation: 3.1%	\$14.22/hr Median Hourly Earnings Nation: \$14.83/hr
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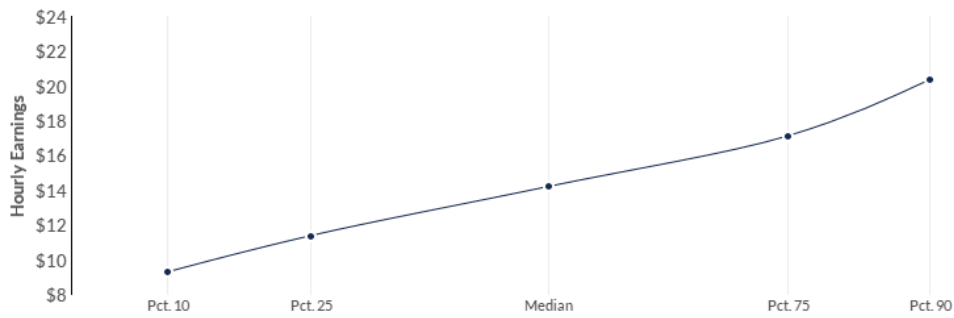
Growth

7,073 2018 Jobs	7,241 2022 Jobs	168 Change (2018-2022)	2.4% % Change (2018-2022)
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Occupation	2018 Jobs	2022 Jobs	Change	% Change
Billing and Posting Clerks (43-3021)	311	335	24	8%
File Clerks (43-4071)	79	79	0	0%
Receptionists and Information Clerks (43-4171)	718	748	30	4%
Medical Secretaries (43-6013)	663	698	35	5%
Data Entry Keyers (43-9021)	126	128	2	2%
Word Processors and Typists (43-9022)	42	41	-1	-2%
Insurance Claims and Policy Processing Clerks (43-9041)	570	590	20	4%
Office Clerks, General (43-9061)	4,503	4,561	58	1%
Office Machine Operators, Except Computer (43-9071)	61	60	-1	-2%

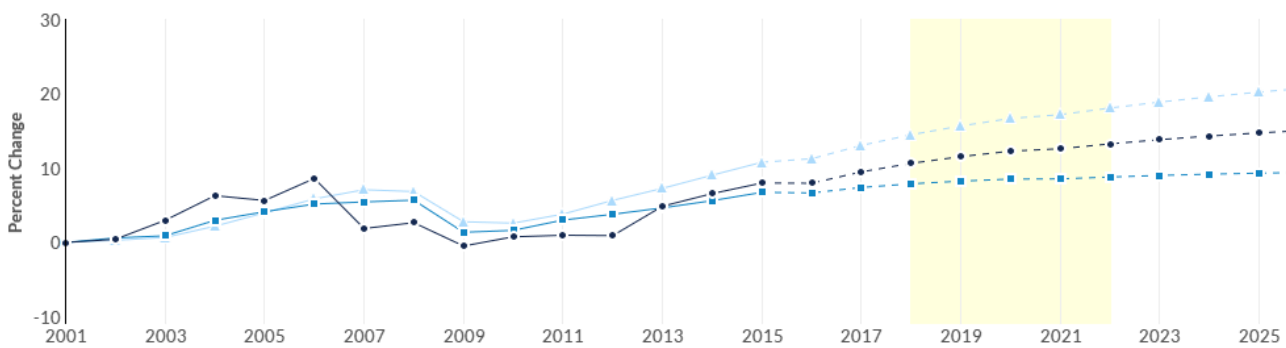
Percentile Earnings

\$11.37/hr 25th Percentile Earnings	\$14.22/hr Median Earnings	\$17.12/hr 75th Percentile Earnings
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Occupation	25th Percentile Earnings	Median Earnings	75th Percentile Earnings
Billing and Posting Clerks (43-3021)	\$12.70	\$15.25	\$17.96
File Clerks (43-4071)	\$10.35	\$13.26	\$16.21
Receptionists and Information Clerks (43-4171)	\$9.18	\$11.74	\$14.14
Medical Secretaries (43-6013)	\$13.58	\$15.64	\$17.67
Data Entry Keyers (43-9021)	\$11.29	\$12.97	\$15.41
Word Processors and Typists (43-9022)	\$15.07	\$17.47	\$19.88
Insurance Claims and Policy Processing Clerks (43-9041)	\$12.78	\$14.77	\$17.60
Office Clerks, General (43-9061)	\$11.12	\$14.29	\$17.42
Office Machine Operators, Except Computer (43-9071)	\$11.91	\$13.98	\$16.72

Regional Trends



	Region	2018 Jobs	2022 Jobs	Change	% Change
●	Region	7,073	7,241	168	2.4%
●	Wisconsin	143,710	144,929	1,219	0.8%

Region	2018 Jobs	2022 Jobs	Change	% Change
• United States	6,353,780	6,553,391	199,611	3.1%



Regional Breakdown

County	2022 Jobs
La Crosse County, WI	3,876
Monroe County, WI	898
Trempealeau County, WI	653
Vernon County, WI	457
Jackson County, WI	424

Occupation Gender Breakdown

Gender	2016 Jobs	2016 Percent
• Males	1,000	14.5% 
• Females	5,902	85.5% 

Occupation Age Breakdown

Age	2016 Jobs	2016 Percent
• 14-18	110	1.6% 
• 19-24	810	11.7% 
• 25-34	1,346	19.5% 
• 35-44	1,240	18.0% 
• 45-54	1,541	22.3% 
• 55-64	1,437	20.8% 
• 65+	418	6.1% 

Age

2016 Jobs 2016 Percent

Occupation Race/Ethnicity Breakdown

	Race/Ethnicity	2016 Jobs	2016 Percent
●	White	6,336	91.8%
●	Hispanic or Latino	164	2.4%
●	Asian	155	2.3%
●	Black or African American	137	2.0%
●	Two or More Races	58	0.8%
●	American Indian or Alaska Native	48	0.7%
●	Native Hawaiian or Other Pacific Islander	2	0.0%

Occupational Programs

	9 Programs (2015)	34 Completions (2015)	182 Openings (2015)
CIP Code	Program	Completions (2015)	
52.0407	Business/Office Automation/Technology/Data Entry	13	
51.0710	Medical Office Assistant/Specialist	9	
51.0716	Medical Administrative/Executive Assistant and Medical Secretary	7	
52.0302	Accounting Technology/Technician and Bookkeeping	5	
01.0106	Agricultural Business Technology	0	

Industries Employing Health Office Assistant Certificate 2015 (AED)

Industry	Occupation Group Jobs in Industry (2016)	% of Occupation Group in Industry (2016)	% of Total Jobs in Industry (2016)
Offices of Physicians (except Mental Health Specialists)	515	7.5%	24.2%

Race/Ethnicity	2016 Jobs	2016 Percent	
Local Government, Excluding Education and Hospitals	480	7.0%	5.8%
General Medical and Surgical Hospitals	430	6.2%	4.5%
Third Party Administration of Insurance and Pension Funds	428	6.2%	35.0%
Colleges, Universities, and Professional Schools (Local Government)	226	3.3%	13.0%

Appendix A - Data Sources and Calculations

Location Quotient

Location quotient (LQ) is a way of quantifying how concentrated a particular industry, cluster, occupation, or demographic group is in a region as compared to the nation. It can reveal what makes a particular region unique in comparison to the national average.

Occupation Data

Emsi occupation employment data are based on final Emsi industry data and final Emsi staffing patterns. Wage estimates are based on Occupational Employment Statistics (QCEW and Non-QCEW Employees classes of worker) and the American Community Survey (Self-Employed and Extended Proprietors). Occupational wage estimates also affected by county-level Emsi earnings by industry.

Completers Data

The completers data in this report is taken directly from the national IPEDS database published by the U.S. Department of Education's National Center for Education Statistics.

Institution Data

The institution data in this report is taken directly from the national IPEDS database published by the U.S. Department of Education's National Center for Education Statistics.

State Data Sources

This report uses state data from the following agencies: Illinois Department of Employment Security, Employment Projections; Iowa Workforce Development; Michigan Department of Labor and Economic Growth, Bureau of Labor Market Information and Strategic Initiatives; Minnesota Department of Employment and Economic Development; Wisconsin Department of Workforce Development, Bureau of Workforce Information