Western Technical College Program Planning Document - Action Plan

Program/Department Name			Occupational Therapy Assistant						**Date Created**					
Division			Health and Public Safety						**Date Reviewed**					
Academic Year Launched	**Doing, Done, Ditch, Delay***	**Solution/Action**	**Key Results**	**Current Level of Performance**	**Performance Measurement**	**Non-Financial Resources Needed**	**Financial Resources Needed**				**Program Priority (1-6)**	**Point Person**	**Timeline**
							Capital $ ($5,000+)**	**Capital Description(s)**	**Operational $**	**Operational Description(s)**			
	Doing, Done, Ditch, Delay only applies to current or past items. Leave column blank for future items.						**Remember to review 10-year capital planning items each year prior to finalizing capital request.*						
2017-18	Doing	1. Articulation Agreements • Discuss the potential for collaboration on articulation agreements with WTCS OTA Programs • Explore replication of FVTC's articulation agreement with Concordia University		0 articulation agreements	1 articulation agreement	Identify the process and resources for developing an articulation agreement. Assess interest for state-wide collaboration on articulation agreements.						C Krueger	March 2018 commitment from interested WTCS schools June 2018 to have articulation agreement established with
2017-18	Doing	2. First Term, First Hurdle • Direct students to iPad apps re: anatomy (musculoskeletal system) for 3D tool as a study aid. • Incorporate use of contextual aids during comp checks and practical testing (e.g., braces, bandages, visual cues, etc.).		0 anatomy iPad apps on HSC iPads 0 contextual aids	1-3 anatomy iPad apps on HSC iPads 1-2 contextual aids	Collaboration with adjunct/HSC faculty and reliable vendors of health-science education apps. Develop a list of appropriate cues to implement and secure related supplies.						C Krueger	Spring 2018 to identify and implement best strategies and products
2017-18	Doing	3. Student Services • Remind/encourage students to access Contact Information tab on BlackBoard • Presentations on Student Success Sessions subsequent to midterm reviews/SSPs		2 concrete resources provided (updates to OTA Program Student Handbook, orient to Contact Information tab on Bb)	2 additional concrete resources provided	Announcements and/or reminders of student service resources in classroom and during advisement/Week Pulse Checks Collaborate with Learning Commons to have sessions at HSC.						C Krueger	December 2017 to implement concrete resources/opportunities on student services
2018-19		Update unreliable equipment in ADL Lab (i.e. washer and dryer - split with UWL). **2019-20 Assess needs and reliability or other major equipment **2020-21 Procure priority equipment for shared OT/A labs.	4-Stakeholder Satisfaction		Operations are not interrupted by broken or underperforming equipment				$ 800	Minor Equipment	1		
2018-19		Develop curriculum changes per Success Abilities, Interim Report and ACOTE Standards. - release time $300, Travel $300 **2019-20 Complete and implement curriculum/systems updates based on state-wide curriculum revisions (targeted for 7/1/20). **2020-21 Assess curriculum and systems improvements.	4-Stakeholder Satisfaction		WIDS				$ 700	Other, Travel	3		
		Identify best practices in technology and resources for instruction/student support that align with ACOTE standards and Success Abilities (e.g., simulation, apps, software, online). **2019-20 Implement new technology for enhancements in curriculum/student success. **2020-21 Assess technology implementation and explore emerging practices/options.											

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2018-19		Identify opportunities/needs for Western OTA Program to foster partnerships and plans that align with ACOTE standards (e.g., intra/inter-professional education, WisCouncil, FWE Program development, FW Educator systems).			WIDS, Course Evals								
2018-19		Continue articulation agreement process per CIP (i.e., explore agreement with UW-L, Concordia and regional OT Programs) **2019-20 Publish articulation agreements **2020-21 Develop tracking system to document student/graduate progress with articulation.	2-Enrollment Demand		Student Satisfaction (e.g., Noel Levitz) survey, CIP								
2018-19		Continue to implement and track best practices for student success in OT Performance Skills /CIP (3D shoulder & UE Muscle/nerve models) **2019-20 Assess implementation **2020-21 Revise/update strategies based on evaluation and student feedback (e.g., course evals, course outcomes, retention, CATS).	1-Course Completion		# of passed practicals				$ 300	Minor Equipment	2		
2018-19		Update options for increasing student awareness/access to student services per CIP. AT lab software updates **2019-20 Implement proactive and comprehensive plan in coordination with Student Services. **2020-21 Assess implementation of plan for increasing Student Services (e.g., through PBAs, SSPs, student surveys, course outcomes, retention, etc.).	1-Course Completion		Course evals, retention Student Satisfaction (e.g., Noel Levitz) survey, CIP				$ 300	Software	4		
2019-20		Establish groundwork for feasible inter-professional learning/modeling in curriculum. Develop a sustainable plan for FWE support.											
2020-21		Pilot intra/inter-professional initiatives in curriculum. Initiate a FWE resource or development opportunity for partners.											