

Occupation Overview

Emsi Q1 2019 Data Set

March 2019

Western Technical College



400 Seventh Street
La Crosse, Wisconsin 54601
608.785.9200

Parameters

Occupations

16 items selected. See Appendix A for details.

Regions

Code	Description
55011	Buffalo County, WI
55023	Crawford County, WI
55053	Jackson County, WI
55057	Juneau County, WI
55063	La Crosse County, WI
55081	Monroe County, WI
55121	Trempealeau County, WI
55123	Vernon County, WI

Timeframe

2019 - 2025

Datarun

2019.1 – Employees

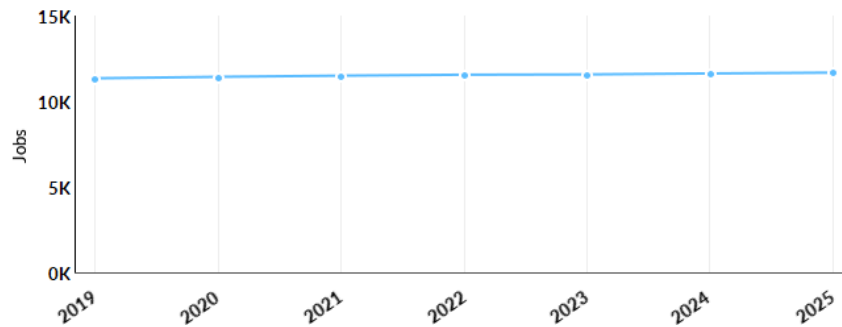
Medical Administrative Professional - March 2019 in Western Technical College District

Occupation Summary for Medical Administrative Professional - March 2019

11,336 Jobs (2019) 1% below National average	2.9% % Change (2019-2025) Nation: 4.0%	\$15.96/hr Median Hourly Earnings Nation: \$16.92/hr
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Growth

11,336 2019 Jobs	11,668 2025 Jobs	332 Change (2019-2025)	2.9% % Change (2019-2025)
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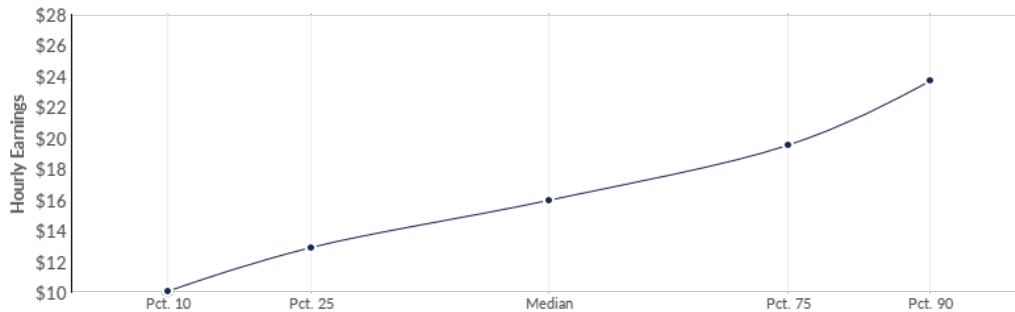


Occupation	2019 Jobs	2025 Jobs	Change	% Change
Medical Transcriptionists (31-9094)	52	48	-4	-8%
Healthcare Support Workers, All Other (31-9099)	144	151	7	5%
First-Line Supervisors of Office and Administrative Support Workers (43-1011)	1,227	1,276	49	4%
Billing and Posting Clerks (43-3021)	318	346	28	9%
Customer Service Representatives (43-4051)	2,649	2,722	73	3%
File Clerks (43-4071)	60	59	-1	-2%
Receptionists and Information Clerks (43-4171)	840	880	40	5%
Information and Record Clerks, All Other (43-4199)	202	213	11	5%
Executive Secretaries and Executive Administrative Assistants (43-6011)	197	195	-2	-1%
Medical Secretaries (43-6013)	383	420	37	10%
Computer Operators (43-9011)	30	29	-1	-3%
Data Entry Keyers (43-9021)	105	98	-7	-7%
Word Processors and Typists (43-9022)	27	24	-3	-11%
Insurance Claims and Policy	675	784	109	16%

Occupation	2019 Jobs	2025 Jobs	Change	% Change
Processing Clerks (43-9041)				
Office Clerks, General (43-9061)	4,388	4,383	-5	0%
Office Machine Operators, Except Computer (43-9071)	40	39	-1	-3%

Percentile Earnings

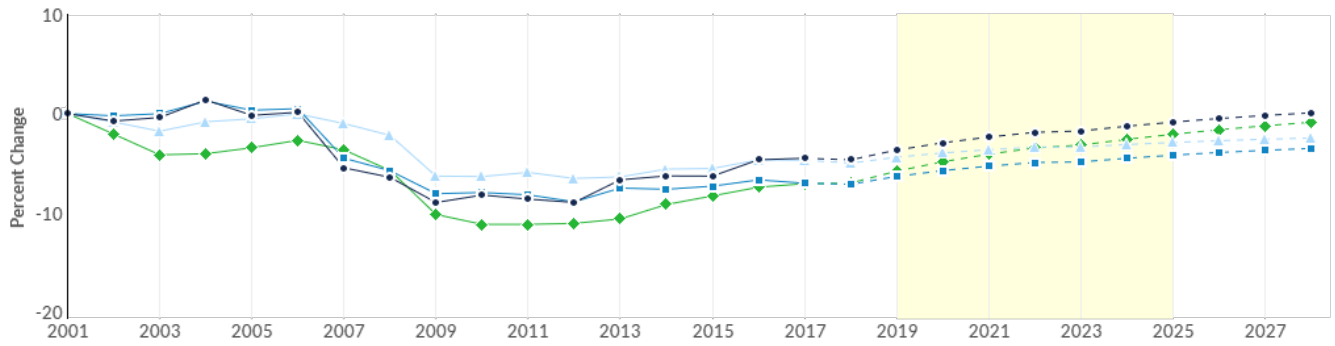
\$12.89/hr 25th Percentile Earnings	\$15.96/hr Median Earnings	\$19.52/hr 75th Percentile Earnings
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Occupation	25th Percentile Earnings	Median Earnings	75th Percentile Earnings
Medical Transcriptionists (31-9094)	\$17.81	\$21.45	\$27.41
Healthcare Support Workers, All Other (31-9099)	\$11.74	\$15.61	\$19.12
First-Line Supervisors of Office and Administrative Support Workers (43-1011)	\$17.83	\$22.48	\$28.03
Billing and Posting Clerks (43-3021)	\$16.05	\$18.08	\$20.81
Customer Service Representatives (43-4051)	\$12.24	\$14.75	\$17.96
File Clerks (43-4071)	\$10.07	\$12.43	\$15.73
Receptionists and Information Clerks (43-4171)	\$11.07	\$13.40	\$16.02
Information and Record Clerks, All Other (43-4199)	\$12.73	\$18.69	\$21.60
Executive Secretaries and Executive Administrative Assistants (43-6011)	\$20.18	\$23.54	\$28.10
Medical Secretaries (43-6013)	\$14.00	\$16.16	\$18.07
Computer Operators (43-9011)	\$12.40	\$15.73	\$23.29
Data Entry Keyers (43-9021)	\$11.29	\$13.51	\$16.67
Word Processors and Typists (43-9022)	\$11.04	\$15.26	\$24.14
Insurance Claims and Policy Processing Clerks (43-9041)	\$13.99	\$15.70	\$18.34

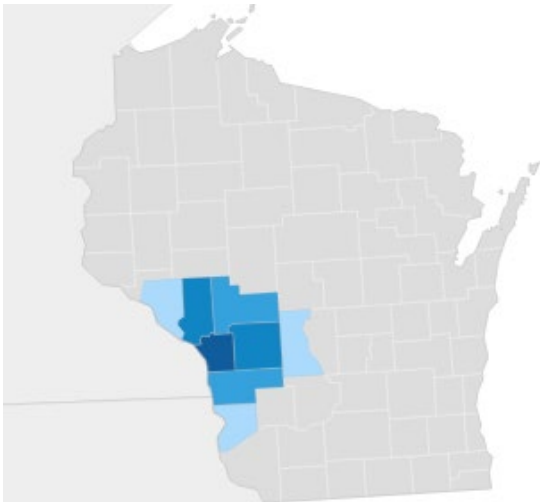
Occupation	25th Percentile Earnings	Median Earnings	75th Percentile Earnings
Office Clerks, General (43-9061)	\$12.37	\$15.80	\$18.83
Office Machine Operators, Except Computer (43-9071)	\$7.76	\$8.89	\$10.80

Regional Trends




	Region	2019 Jobs	2025 Jobs	Change	% Change
●	Region	11,336	11,668	332	2.9%
●	7 Rivers Region	14,203	14,529	326	2.3%
●	State	232,852	236,480	3,628	1.6%
●	Nation	11,691,677	12,154,014	462,337	4.0%

Regional Breakdown



County	2025 Jobs
La Crosse County, WI	6,971
Monroe County, WI	1,361
Trempealeau County, WI	868
Vernon County, WI	637
Jackson County, WI	578

Job Postings Summary

<p>598 Unique Postings</p> <p>3,388 Total Postings</p>	<p>6 : 1 Posting Intensity</p> <p>Regional Average: 7 : 1</p> 	<p>36 days Median Posting Duration</p> <p>Regional Average: 37 days</p>
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There were **3,388** total job postings for your selection in January 2019, of which **598** were unique. These numbers give us a Posting Intensity of **6-to-1**, meaning that for every 6 postings there is 1 unique job posting. This is lower than the Posting Intensity for all other occupations and companies in the region (7-to-1), indicating that they may not be trying as hard to hire for this position.

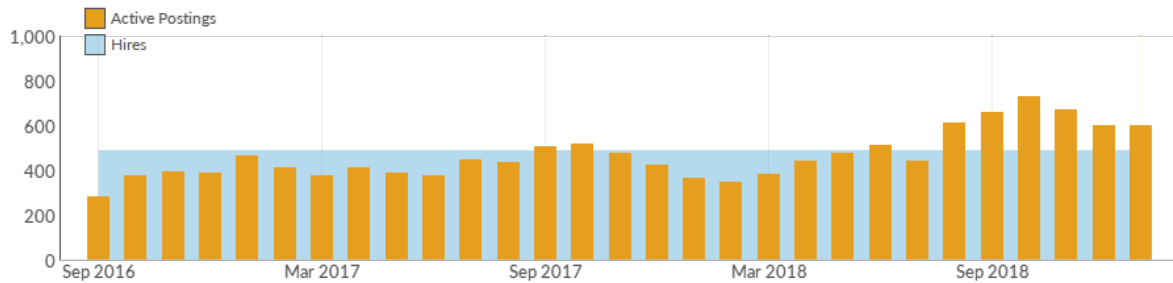
Job Postings vs. Hires

598

Avg. Monthly Postings (Jan 2019)

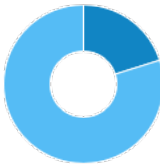
493

Avg. Monthly Hires (Jan 2019)



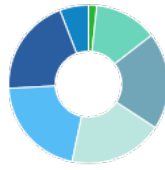
Occupation	Avg Monthly Postings (Jan 2019)	Avg Monthly Hires (Jan 2019)
Customer Service Representatives	283	117
First-Line Supervisors of Office and Administrative Support Workers	187	51
Receptionists and Information Clerks	31	35
Executive Secretaries and Executive Administrative Assistants	24	8
Medical Secretaries	20	9
Office Clerks, General	20	208
Healthcare Support Workers, All Other	19	5
Data Entry Keyers	9	6
Billing and Posting Clerks	2	11
Computer Operators	1	1
Office Machine Operators, Except Computer	1	2
Insurance Claims and Policy Processing Clerks	1	26
Information and Record Clerks, All Other	0	0
File Clerks	0	0
Medical Transcriptionists	0	1
Word Processors and Typists	0	0

Occupation Gender Breakdown



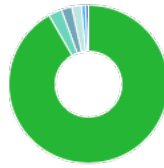
	Gender	2018 Jobs	2018 Percent
•	Males	2,258	20.1% 
•	Females	8,962	79.9% 

Occupation Age Breakdown



	Age	2018 Jobs	2018 Percent
●	14-18	190	1.7%
●	19-24	1,430	12.7%
●	25-34	2,224	19.8%
●	35-44	2,136	19.0%
●	45-54	2,339	20.8%
●	55-64	2,245	20.0%
●	65+	656	5.8%

Occupation Race/Ethnicity Breakdown



	Race/Ethnicity	2018 Jobs	2018 Percent
●	White	10,294	91.7%
●	Hispanic or Latino	306	2.7%
●	Black or African American	238	2.1%
●	Asian	217	1.9%
●	Two or More Races	96	0.9%
●	American Indian or Alaska Native	65	0.6%
●	Native Hawaiian or Other Pacific Islander	4	0.0%

Occupational Programs

7 Programs (2017)		140 Completions (2017)	1,356 Openings (2017)
CIP Code	Program	Completions (2017)	
52.0204	Office Management and Supervision	80	
51.0814	Radiologist Assistant	14	
52.0407	Business/Office Automation/Technology/Data Entry	13	
52.0401	Administrative Assistant and Secretarial Science, General	11	
52.0207	Customer Service Management	10	

Industries Employing Medical Administrative Professional - March 2019

Industry	Occupation Group Jobs in Industry (2018)	% of Occupation Group in Industry (2018)	% of Total Jobs in Industry (2018)
General Medical and Surgical Hospitals	908	8.1%	8.8%
Third Party Administration of Insurance and Pension Funds	901	8.0%	53.0%
Local Government, Excluding Education and Hospitals	650	5.8%	8.1%
Offices of Physicians (except Mental Health Specialists)	557	5.0%	27.9%
Colleges, Universities, and Professional Schools (Local Government)	330	2.9%	17.0%

Appendix A - Occupations

Code	Description
31-9094	Medical Transcriptionists
31-9099	Healthcare Support Workers, All Other
43-1011	First-Line Supervisors of Office and Administrative Support Workers
43-3021	Billing and Posting Clerks
43-4051	Customer Service Representatives
43-4071	File Clerks
43-4171	Receptionists and Information Clerks
43-4199	Information and Record Clerks, All Other
43-6011	Executive Secretaries and Executive Administrative Assistants
43-6013	Medical Secretaries
43-9011	Computer Operators
43-9021	Data Entry Keyers
43-9022	Word Processors and Typists
43-9041	Insurance Claims and Policy Processing Clerks
43-9061	Office Clerks, General
43-9071	Office Machine Operators, Except Computer

Appendix B - Data Sources and Calculations

Location Quotient

Location quotient (LQ) is a way of quantifying how concentrated a particular industry, cluster, occupation, or demographic group is in a region as compared to the nation. It can reveal what makes a particular region unique in comparison to the national average.

Occupation Data

Emsi occupation employment data are based on final Emsi industry data and final Emsi staffing patterns. Wage estimates are based on Occupational Employment Statistics (QCEW and Non-QCEW Employees classes of worker) and the American Community Survey (Self-Employed and Extended Proprietors). Occupational wage estimates also affected by county-level Emsi earnings by industry.

Emsi Job Postings

Job postings are collected from various sources and processed/enriched to provide information such as standardized company name, occupation, skills, and geography.

Institution Data

The institution data in this report is taken directly from the national IPEDS database published by the U.S. Department of Education's National Center for Education Statistics.

State Data Sources

This report uses state data from the following agencies: Iowa Workforce Development; Minnesota Department of Employment and Economic Development; Wisconsin Department of Workforce Development, Bureau of Workforce Information