

How to link SuccessAbilities to Course Competencies

(A step-by-step in pictures)

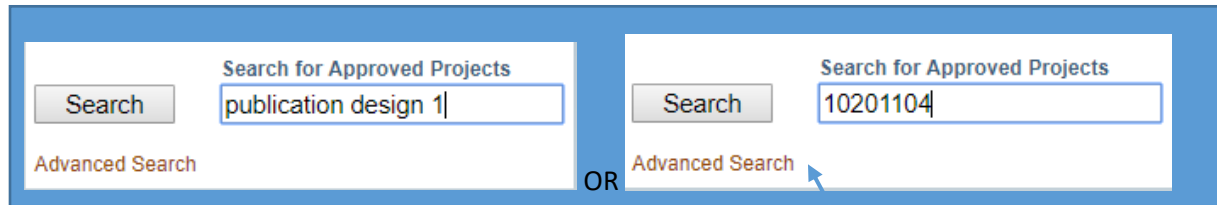
Before you can assign SuccessAbilities to Course Competencies, you need to assign them to the Course first. This is done on each main Program page in WIDS. See document "How to Assign SuccessAbilities to Courses" for instructions.

1. Login to WIDS.



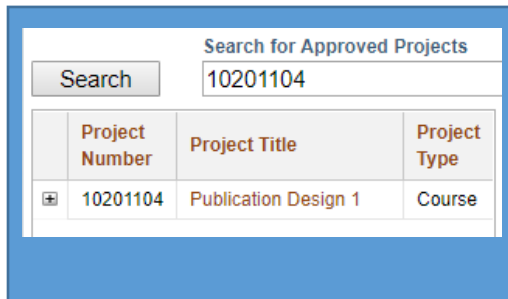
The image shows the WIDS login interface. At the top left is the WIDS logo, which consists of a globe icon and the text "WIDS". Below the logo are two input fields: "Username:" with the text "cooksey" entered, and "Password:" which is empty. A "Log In" button is positioned below the password field.

2. Type in Course Name OR 8-digit Course Number. Click "search".



The image shows two search boxes side-by-side, separated by the word "OR". Both boxes are titled "Search for Approved Projects". The left box has a "Search" button and a text input field containing "publication design 1". Below the input field is a link labeled "Advanced Search". The right box also has a "Search" button and a text input field containing "10201104". Below its input field is a link labeled "Advanced Search". A blue arrow points from the "Advanced Search" link in the right box towards the next step's image.

3. Click on Hyperlinked Course name:



The image shows the search results for the course number "10201104". At the top, there is a search bar with the text "10201104" and a "Search" button. Below the search bar is a table with the following data:

Project Number	Project Title	Project Type
10201104	Publication Design 1	Course

(Still can find it? Use the "advanced search" link and type in course name or number.)

4. Click on Course Outcome Summary → Course Competencies → Linked Success Abilities → Click “edit*” → Click on the box you want to link (will place a checkmark in the box) → click “Save & close” when finished.

The screenshot shows a web interface with a navigation menu on the left and a main content area. The navigation menu includes: Project Management, Course Outcome Summary, My Syllabi, My Learning Plans, My PATs, Documents, Course Information, Related Outcomes, Course Competencies, Course Competencies, Linked Success Abilities, Linked Experiential Learning, Linked Program Outcomes, Linked External Standards, Course LPs/PATs, and Quick Prints. The main content area displays 'Publication Design 1 10201104 - Linked Success Abilities' with an 'Edit' button. Below this, there are filters for 'Work in Progress', 'Pending Approval', 'Active', and 'Future'. A table titled 'Link Competencies to Success Abilities' is shown with columns for 'Success Abilities', 'Manipulate computer documents.', and 'Apply picture and text boxes in Graphic Design artwork.'. The table contains several rows of success abilities with checkboxes. A purple arrow points to the 'Edit' button, and another points to a checkbox in the table. Text labels indicate the steps: 'Click 1st' points to the 'Course Outcome Summary' tab, 'Click 2nd' points to 'Course Competencies', 'Click 3rd' points to 'Linked Success Abilities', 'Click 4th' points to the 'Edit' button, and 'Click 5th: will place a checkmark in box' points to a checkbox in the table.

5. You can use the same process to link program outcomes with a checkmark.

*If you don't have an edit button on your screen, contact curriculumservices@westernnc.edu for proper access.